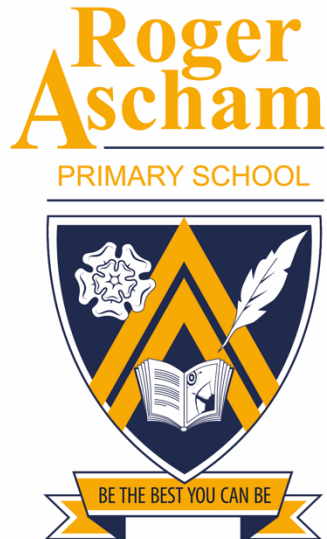


# Charging Policy

Roger Ascham Primary School



<b>Approved by:</b>	The Governing Body	<b>Date:</b> March 2021
<b>Last reviewed on:</b>	January 2023	
<b>Next review due by:</b>	January 2025	

# Roger Ascham Charging Policy

## INTRODUCTION

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## VOLUNTARY CONTRIBUTIONS

### Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we will not make any charge for the education provided by school staff. However, we would make a charge to cover the costs of transport, board and lodging and additional activities provided by specialist staff, or entrance fees to places of interest, or packages that include all or any of the above. The school may subsidize the above – for some or all pupils. The school cannot guarantee to take pupils on these residential activities whose parents have not contributed to the cost.

### School Trips or Visits

When organising school day trips or visits which enrich the curriculum and educational experience of the children, the school sometimes invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, it may be necessary to cancel a trip.

If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. At the time of writing this policy, most school trips and educational experiences are fully paid for by the school for all pupils, although this may change in the future.

### Swimming

The school organises swimming lessons for children in Years 3 and 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

### Sports Coaching

The school offers additional coaching in various sports before and after school. We do not make any charge if the coaching is provided by school staff or a coach being paid to deliver part of the curriculum (eg dance) unless there are specific costs (such as official accreditation or examination fees) that will be charged for. There may be occasions when coaching is offered by private coaches for clubs outside of the curriculum (eg fencing). The cost may be subsidized by the school but parents are likely to be charged for attendance at these clubs.

## Clubs

We do not make any charge for teaching provided by school staff for any club. However, some extra-curricular clubs are delivered by external providers. These private companies will charge parents directly for attendance at their clubs.

## CHARGED ACTIVITIES

### Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. We also provide instrumental tuition for individuals or groups delivered by tutors employed by external providers. The companies these tutors work for (such as Waltham Forest Music Service) will charge parents directly for tutoring.

### Breakfast Club and After School Club

Following guidelines from the DfE, the Governors will recover the costs of providing these extended services directly from those who use them. Therefore, there is a charge for these services. The school will also charge parents who collect their children late if we need to look after the children in After School Club. Non-payment of Breakfast or After School Club fees will result in places being withdrawn.

### School uniform

We sell school uniform onsite. We sell it at cost and make no profit from this activity.

### School Dinners

All infant children (and Junior children from are entitled to receive a free school meal. From Year 3 upwards some children will be entitled to a benefits related free school meal if their families meet nationally agreed criteria. All other children are charged for their school meal to meet the per meal charge of the provider. The charge covers the cost incurred by the school and no profit is made. Parents not wishing to purchase a school meal can provide their child with a packed lunch.

For the academic years 2023 – 2024 & 2024 – 2025 the Mayor of London has guaranteed all Primary School children a free school dinner.